



**FAMILY EMPLOYMENT AND HOUSING ASSISTANCE MONTH-TO-MONTH CONTRACT**

LANDLORD NAME  Telephone No. _____	UNIT NO. & ADDRESS	TENANT NAME
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This Family Employment and Housing Assistance Contract ("Contract") is entered into between The Housing Authority of the County of Salt Lake (program administrator) and the Landlord identified above. This Contract applies only to the Tenant family and the dwelling unit identified above.

**1. TERM OF THE CONTRACT**

The term of this Contract shall begin on \_\_\_\_\_ and remain valid so long as the tenant remains eligible for the Family Employment and Housing Program (FEHP). Should the tenant be terminated from FEHP, The Housing Authority of the County of Salt Lake is no longer responsible for any portion of the rent. Thereafter, the tenant shall be responsible to pay the full rent amount established in the Lease. The Housing Authority of the County of Salt Lake will provide 30 days' written notice to the Tenant and the Landlord prior to termination of this Contract. The Contract automatically terminates on the last day of the term of the Lease.

**2. RENT AND AMOUNTS PAYABLE BY TENANT AND HACSL**

- A. *Initial Rent.* The initial total monthly rent payable to the Landlord at the initiation of this Contract is \$\_\_\_\_\_.
- B. *Rent Adjustments.* With no less than 60 days' notice to the Tenant and the Housing Authority, the owner may propose a reasonable adjustment to be effective no earlier than the 13th month of this Contract. The proposed rent may be rejected by either the Tenant or the Housing Authority. The Tenant may reject the proposed rent by providing the Landlord with 30 days' written notice of intent to vacate. If the program administrator rejects the proposed rent, the program administrator must give both the Tenant and the Landlord 30 days' notice of intent to terminate the Contract.
- C. *Tenant Share of the Rent.* Initially, and until such time as both the Landlord and the Tenant are notified by HACSL, the Tenant's share of the rent shall be \$\_\_\_\_\_.
- D. *Program Administrator Share of the Rent.* Initially, and until such time as both the Landlord and Tenant are notified by HACSL, Housing's share of the rent shall be \$\_\_\_\_\_. HACSL's obligation is limited to making rental payments on behalf of the Tenant in accordance with this Contract.
- E. *Payment Conditions.* The right of the owner to receive payments under this Contract shall be subject to compliance with all of the provisions of the Contract. The Landlord shall be paid under this Contract on or about the first day of the month for which the payment is due. The Landlord agrees that the endorsement on the check shall be conclusive evidence that the Landlord received the full amount due for the month, and shall be a certification that:



1. The Contract unit is in decent, safe and sanitary condition, and that the Landlord is providing the services, maintenance and utilities agreed to in the Lease.
  2. The Contract unit is leased to and occupied by the Tenant named above in this Contract.
  3. The Landlord has not received and will not receive any payments as rent for the Contract unit other than those identified in this Contract.
  4. To the best of the Landlord's knowledge, the unit is used solely as the Tenant's principal place of residence.
- F. *Overpayments.* If the Housing Authority determines that the Landlord is not entitled to any payments received, in addition to other remedies, HACSL may deduct the amount of the overpayment from any amounts due the Landlord, including the amounts due under any other Rental Assistance Coupon Contract.

#### **4. HOUSING QUALITY STANDARDS AND LANDLORD-PROVIDED SERVICES**

- A. The Landlord agrees to maintain and operate the Contract unit and related facilities to provide decent, safe and sanitary housing in accordance with 24 CFR Section 882.109, including all of the services, maintenance and utilities agreed to in the Lease.
- B. The Housing Authority of the County of Salt Lake shall have the right to inspect the Contract unit and related facilities at least annually, and at such other times as may be necessary to assure that the unit is in decent, safe, and sanitary condition, and that required maintenance, services and utilities are provided.
- C. If HACSL determines that the Landlord is not meeting these obligations, the program administrator shall have the right, even if the Tenant continues in occupancy, to terminate payment of HACSL's share of the rent and/or terminate the Contract.

#### **5. TERMINATION OF TENANCY**

The Landlord may evict the Tenant following applicable state and local laws. The Landlord must give the Tenant at least 30 days' written notice of the termination and notify the Housing in writing when eviction proceedings are begun. This may be done by providing the Housing Authority with a copy of the required notice to the tenant.

#### **6. FAIR HOUSING REQUIREMENTS**

- A. *Nondiscrimination.* The Landlord shall not, in the provision of services or in any other manner, discriminate against any person on the grounds of age, race, color, creed, religion, sex, handicap, national origin, or familial status. The obligation of the Landlord to comply with Fair Housing Requirements insures to the benefit of the United States of America, the Department of Housing and Urban Development, and the Housing Authority of the County of Salt Lake, any of which shall be entitled to involve any of the remedies available by law to redress any breach or to compel compliance by the Landlord.
- B. *Cooperation in Quality Opportunity Compliance Reviews.* The Landlord shall comply with HACSL and with HUD in conducting compliance reviews and complaint investigations pursuant to all applicable civil rights statutes, Executive Orders and all related rules and regulations.

#### **7. HACSL ACCESS TO LANDLORD RECORDS**

- A. The Landlord shall provide any information pertinent to this Contract which HACSL may reasonably require.
- B. The Landlord shall permit HACSL, or any of their authorized representatives, to have access to the premises and, for the purposes of audit and examination, to have access to any books, documents, papers, and records of the Landlord to the extent necessary to determine compliance with this Contract.

#### **8. RIGHTS OF HACSL IF LANDLORD BREACHES THE CONTRACT**

- A. Any of the following shall constitute a breach of the Contract:
  - (1) If the Landlord has violated any obligation under this Contract; or



- (2) If the Landlord has demonstrated any intention to violate any obligation under this Contract; or
  - (3) If the Landlord has committed any fraud or made any false statement in connection with the Contract, or has committed fraud or made any false statement in connection with any Federal housing assistance program.
- B. The Housing Authority's right and remedies under the Contract include recovery of overpayments, termination or reduction of payments, and termination of the Contract. If the HACSL determines that a breach has occurred, the program administrator may exercise any of its rights or remedies under the Contract. The Housing Authority shall notify the Landlord in writing of such determination, including a brief statement of the reasons for the determination. The notice by the PHA to the landlord may require the Landlord to take corrective action by a time prescribed in the notice.
- C. Any remedies employed by HACSL in accordance with this Contract shall be effective as provided in a written notice by the HACSL to the Landlord. The Housing Authority's exercise or non-exercise of any remedy shall not constitute a waiver of the right to exercise that or any other right or remedy at any time.

## **9. HACSL RELATION TO THIRD PARTIES**

- A. HACSL does not assume any responsibility for, or liability to, any person injured as a result of the Landlord's action or failure to act in connection with the implementation of this Contract, or as a result of any other action or failure to act by the Landlord.
- B. The Landlord is not the agent of the PHA and this Contract does not create or affect any relationship between the PHA and any lender to the Landlord, or any suppliers, employees, contractors or subcontractors used by the Landlord in connection with this Contract.
- C. Nothing in this Contract shall be construed as creating any right of the Tenant or a third party (other than HUD) to enforce any provision of this Contract or to assess any claim against HUD, HACSL or the Landlord under this Contract.

## **10. CONFLICT OF INTEREST PROVISIONS**

- A. No employee of Housing who formulates policy or influences decisions with respect to the Rental Assistance Program, and no public official or member of a governing body or state or local legislator who exercise his functions or responsibilities with respect to the program shall have any direct or indirect interest during this person's tenure, or for one year thereafter, in this contract or in any proceeds or benefits arising from the Contract or to any benefits which may arise from it.

## **11. TRANSFER OF THE CONTRACT**

The Landlord shall not transfer in any form this Contract without the prior written consent of the The Housing Authority. The PHA shall give its consent to a transfer if the transferee agrees in writing (in a form acceptable to HACSL) to comply with all terms and conditions of this Contract.

## **12. ENTIRE CONTRACT: INTERPRETATION**

- A. This Contract contains the entire contract between the Landlord and the program administrator. No changes in this Contract shall be made except in writing signed by both the Landlord and the Housing Authority of the County of Salt Lake.
- B. The Contract shall be interpreted and implemented in accordance with HUD requirements.

## **13. WARRANTY OF LEGAL CAPACITY AND CONDITION OF UNIT**

- A. The Landlord warrants the unit is in decent, safe, and sanitary condition as defined in 24 CFR Section 882.109, and that the Landlord has the legal right to lease the dwelling unit covered by this Contract during the Contract term.



B. The party, if any, executing this Contract on behalf of the Landlord hereby warrants that authorization has been given by the Landlord to execute it on behalf of the Landlord.

Landlord Name (Type or Print):	HACSL Representative (Type or Print):
(Signature/Date)	(Signature/Date)

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing any false, fictitious, or fraudulent statements or entries, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000, or imprisoned for not more than five years, or both.

LANDLORD'S CHECK TO BE MAILED TO:

NAME(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF OWNER

\_\_\_\_\_  
DATE

